



# EMPLOYEE CONTRIBUTION ELECTION

**Qualified Plan Services**  
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[ ]	[ ]
Plan Name	401(k) Account #

[ ]

Participant Name

[ ] - [ ] - [ ]      [ ] / [ ] / [ ]      [ ] / [ ] / [ ]

Social Security Number      Date of Birth      Date of Hire

- I hereby authorize the Employer to deduct [ ]% of my Compensation or a flat dollar amount of \$ [ ] (per payroll period), which I understand will be contributed by the Employer to the Plan for allocation to my account on a **pre-tax 401(k)** basis.
- I do not wish to authorize salary deferral contributions to the 401(k) plan at this time.
- I hereby authorize the Employer to deduct [ ]% of my Compensation or a flat dollar amount of \$ [ ] (per payroll period), which I understand will be contributed by the Employer to the Plan for allocation to my account on an **after-tax Roth 401(k)** basis.

**Instructions:** Please complete all fields below. All trades will be executed at NAV commissionable unless other, written instructions are on file with Equity Trust Company, d.b.a. Sterling Trust. *Please consult your designated representative with any questions.*

I hereby authorize that all contributions and balances credited to my account be invested according to the following elections. **Percent total must equal 100%** with investment elections in increments of 5%.

Percent	Fund Name	Share Class	Ticker	CUSIP
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
<b>TOTAL</b> (Must equal 100% with investment elections in increments of 5%)				

- This election applies to (check option #1 or #2):*
- #1. Current account balances as well as future contributions.
  - #2. Future contributions only. Existing balances should remain as currently invested.

I understand that the above elections will remain in force until I elect to make a change in accordance with the provisions of the plan.

[ ]	[ ] / [ ] / [ ]
Participant Signature	Date
[ ]	[ ] / [ ] / [ ]
Employer Authorization	Date